

HIV/AIDS Prevention (HIV) Instrument for Categorical Program Monitoring (CPM): An Ongoing Monitoring Process

Desired Outcomes

1. The local educational agency (LEA) provides students with the knowledge and skills necessary to protect their sexual and reproductive health from unintended pregnancy and sexually transmitted diseases. (EC 51930[b][1])
2. The LEA encourages students to develop healthy attitudes concerning adolescent growth and development, body image, gender roles, sexual orientation, dating, marriage, and family. (EC 51930[b][2])

Program Dimensions

Each categorical program is reviewed using the following interrelated seven dimensions:

- I. **Involvement.** Parents, staff, students, and community members participate in developing, implementing, and evaluating core and categorical programs.
- II. **Governance and Administration.** Policies, plans, and administration of categorical programs meet statutory requirements.
- III. **Funding.** Allocation and use of funds meet statutory requirements for allowable expenditures.
- IV. **Standards, Assessment, and Accountability.** Categorical programs meet state standards, are based on the assessed needs of program participants, and achieve the intended outcomes of the categorical program.
- V. **Staffing and Professional Development.** Staff members are recruited, trained, assigned, and assisted to ensure the effectiveness of the program.
- VI. **Opportunity and Equal Educational Access.** Participants have equitable access to all programs provided by the local educational agency, as required by law.
- VII. **Teaching and Learning.** Participants receive core and categorical program services that meet their assessed needs.

Note: Because the methodology of the California Department of Education monitoring team includes sampling, the monitoring process cannot produce an all-inclusive assessment of items in this instrument. The LEA is responsible for operating its categorical programs in compliance with all applicable laws and regulations.

I	<p>Involvement</p> <p>Parents, staff, students, and community members participate in developing, implementing, and evaluating core and categorical programs.</p>
<p>I-HIV 1. On a student's enrollment, the LEA notifies parents about instruction in HIV/AIDS prevention education and includes all required information. (EC 51938[a])</p> <p>1.1 The LEA provides HIV/AIDS instruction and materials that encourage students to communicate with parents or guardians about human sexuality. (EC 51933[b][6])</p>	
Evidence Reviewed	

Document <input type="checkbox"/> LEA policies and procedures <input type="checkbox"/> Written notification <input type="checkbox"/> Communiqués <input type="checkbox"/> Sample homework assignments <input type="checkbox"/> Other: _____	Interview <input type="checkbox"/> Program coordinators <input type="checkbox"/> LEA health advisory groups <input type="checkbox"/> Teachers <input type="checkbox"/> Students <input type="checkbox"/> Parents <input type="checkbox"/> Others: _____
Findings:	
Conclusion <input type="checkbox"/> Meets requirements <input type="checkbox"/> Does not meet requirements <input type="checkbox"/> Not reviewed	

V	Staffing and Professional Development Staff members are recruited, trained, assigned, and assisted to ensure the effectiveness of the program.
V-HIV 2. The LEA cooperatively plans and conducts in-service training for its personnel who provide HIV/AIDS prevention education through regional planning, joint powers agreements, or contract services. (EC 51935[a])	
2.1 The LEA collaborates with teachers who provide HIV/AIDS prevention education in developing and providing HIV in-service training. (EC 51935[b])	
2.2 The LEA provides periodic training in new developments of HIV/AIDS for personnel who do not demonstrate expertise or receive training from qualified providers. (EC 51935[c])	
Evidence Reviewed	
Document <input type="checkbox"/> Agendas and notes from planning meetings <input type="checkbox"/> Agreements or contracts <input type="checkbox"/> Training announcements <input type="checkbox"/> Agendas and sign-in sheets from training workshops <input type="checkbox"/> Packets of training materials <input type="checkbox"/> Handouts <input type="checkbox"/> Other: _____	Interview <input type="checkbox"/> Program coordinators <input type="checkbox"/> School nurses <input type="checkbox"/> Teachers and other health educators providing HIV/AIDS instruction <input type="checkbox"/> Staff development personnel <input type="checkbox"/> Trainers <input type="checkbox"/> Others: _____
Findings:	
Conclusion <input type="checkbox"/> Meets requirements <input type="checkbox"/> Does not meet requirements <input type="checkbox"/> Not reviewed	

VI	Opportunity and Equal Educational Access Participants have equitable access to all programs provided by the local educational agency, as required by law.
VI-HIV 3. The LEA provides HIV/AIDS prevention education for all students in grades seven through twelve. (EC 51934[a])	
Evidence Reviewed	

Document <input type="checkbox"/> LEA policies <input type="checkbox"/> Curriculum and instructional materials <input type="checkbox"/> Other: _____	Interview <input type="checkbox"/> Program coordinators <input type="checkbox"/> School nurses <input type="checkbox"/> Teachers and other health educators providing HIV/AIDS instruction <input type="checkbox"/> Curriculum specialists <input type="checkbox"/> Students <input type="checkbox"/> Others: _____
Findings:	
Conclusion <input type="checkbox"/> Meets requirements <input type="checkbox"/> Does not meet requirements <input type="checkbox"/> Not reviewed	

VII	Teaching and Learning Participants receive core and categorical program services that meet their assessed needs.
VII-HIV 4. HIV/AIDS instruction and materials are: (a) Age appropriate (EC 51933[b][1]) (b) Factually and medically accurate and objective (EC 51933[b][2]) (c) Available on an equal basis to a student who is an English learner, consistent with the existing curriculum and alternative options for an English learner (EC 51933[b][3]) (d) Appropriate for use with students of all races, genders, sexual orientations, ethnic and cultural backgrounds, and pupils with disabilities (EC 51933[b][4]) (e) Accessible to students with disabilities (EC 51933[b][5]) (f) Not teaching or promoting religious doctrine. (EC 51933[d][1]) (g) Not reflecting or promoting prejudice against students in protected categories. (EC 220, 51933[d][2])	
Evidence Reviewed	
Document <input type="checkbox"/> LEA policies <input type="checkbox"/> Curriculum and instructional materials <input type="checkbox"/> Other: _____	Interview <input type="checkbox"/> Program coordinators <input type="checkbox"/> LEA health advisory groups <input type="checkbox"/> School nurses <input type="checkbox"/> Teachers and other health educators providing HIV/AIDS instruction <input type="checkbox"/> Counselors <input type="checkbox"/> Curriculum specialists <input type="checkbox"/> Students <input type="checkbox"/> Parents <input type="checkbox"/> Others: _____
Findings:	
Conclusion <input type="checkbox"/> Meets requirements <input type="checkbox"/> Does not meet requirements <input type="checkbox"/> Not reviewed	

- VII-HIV 5. HIV/AIDS prevention includes the following:**
- (a) Information on the nature of HIV/AIDS and its effects on the body (EC 51934[b][1])
 - (b) Information on the manner HIV/AIDS is transmitted (EC 51934[b][2])
 - (c) Methods to reduce the risk of HIV/AIDS infection (EC 51934[b][3])
 - (d) Discussion of the public health issues associated with HIV/AIDS (EC 51934[b][4])
 - (e) Information on local resources for HIV testing and medical care (EC 51934[b][5])
 - (f) Development of refusal and decision-making skills to avoid high-risk activities (EC 51934[b][6])
 - (g) Discussion of societal views on HIV/AIDS with an emphasis on compassion for persons with HIV/AIDS (EC 51934[b][7])

Evidence Reviewed

Document	Interview
<input type="checkbox"/> LEA policies	<input type="checkbox"/> Program coordinators
<input type="checkbox"/> Materials on testing and counseling; medical referral information	<input type="checkbox"/> LEA health advisory groups
<input type="checkbox"/> Other: _____	<input type="checkbox"/> School nurses
	<input type="checkbox"/> Teachers and other health educators providing HIV/AIDS instruction
	<input type="checkbox"/> Counselors
	<input type="checkbox"/> Curriculum specialists
	<input type="checkbox"/> Students
	<input type="checkbox"/> Parents
	<input type="checkbox"/> Others: _____

Findings:

Conclusion Meets requirements Does not meet requirements Not reviewed